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| **Email:** rizkz@linnbenton.edu | **Class Room:** MKH-101 |
| **Office:** MKH-110 | **Class Day/Time:** TH @ 2:00 pm |
| **Phone:** 541-715-4273 | **Office Hours:** MW @ 9:00 am and TH @ 1:00 pm |

**Course Objectives:**

Information is traveling faster and being shared by more individuals than ever before. Although project management has been an established field for many years, managing information technology requires ideas and information that go beyond standard project management. By weaving together theory and practice, this course presents an understandable, integrated view of the many concepts, skills, tools, and techniques involved in project management. Because the project management field and the technology industry change rapidly, you cannot assume that what worked even five years ago is still the best approach today. This course provides up-to-date information on how good project management and effective use of software can help you both manage projects, especially information technology projects, and be an effective project team member.

**Learner Outcomes:**

1. Summarize the need and benefits of structured Project Management.
2. Define Project, Program and Portfolio and how they fit within an organization.
3. Explain the Project Management Process Groups and their interdependencies.
4. Explain the Project Management Knowledge Areas and their relationship to the Process Groups.
5. Summarize key concepts for managing people and building effective teams.
6. Apply learned project management principals and techniques to class project.

**Prerequisite:**

CS160 – Orientation to Computer Science or Instructor Approval.

**Text Books:**

Project Management by Adrienne Watt. This is an Open Education Resource (OER) text book – free. The PDF file is in week-0. Bluh.

**Grades Table:**

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| **Quizzes/Assignments/Exams** | **Weight** |
| 10 Quizzes – drop lowest quiz. | 20% |
| 10 Assignments – drop lowest assignment. | 20% |
| 4 Forums/Class-Discussions – drop lowest forum. | 10% |
| Midterm Exam (50 Multiple-Choice questions). | 10% |
| Final Team Project | 20% |
| Participation (2% points for each day missed). | 20% |
| TOTAL | 100% |
| **Grades:** | A: 90-100%  B: 80-89%  C: 70-79%  D: 60-69%  F: < 60%  P: >= 70%  NP: < 70% |

**Academic Honesty:**

Helping, or being helped by, another student during an exam will be considered a breach of academic honesty and is grounds for receiving a zero grade and/or failing the course among other possible remedies.

**Classroom Conduct:**

1. Please silence cell phones and do not use during class.
2. Please do not bring other electronic devices to class including laptops, iPods, iPads, etc.
3. No food or drink in the classroom.
4. Please respect the learning environment of others and keep distractions to a minimum.

**LBCC Center for Accessibility Resources:**

Students who may need accommodations due to documented disabilities, or who have medical information which the instructor should know, or who need special arrangements in an emergency, should speak with the instructor during the first week of class. If you believe you may need accommodations, but are not yet registered with CFAR, please go to <http://linnbenton.edu/cfar> for steps on how to apply for services or call 541-917-4789.

**LBCC Comprehensive Statement of Nondiscrimination:**

LBCC prohibits unlawful discrimination based on race, color, religion, ethnicity, use of native language, national origin, sex, sexual orientation, marital status, disability, veteran status, age, or any other status protected under applicable federal, state, or local laws.

**LBCC Statement of Inclusion:**

The LBCC community is enriched by diversity. Each individual has worth and makes contributions to create that diversity at the college. Everyone has the right to think, learn, and work together in an environment of respect, tolerance, and goodwill (related to Board Policy #1015).

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| Week | Activity | Due |
| Week-1  Jan 9 | * Welcome, course scope, set clear expectations, and introductions. * Week-1 scope = Chapter-1 (Project Management: Past and Present) and Chapter-2 (Project Management Overview). * Week-1 quiz * Week-1 assignment | Jan 15  @ 11:55 pm |
| Week-2  Jan 16 | \*\*\* Monday, Jan 16 is MLK Day = Holiday \*\*\*   * Week-2 scope = Chapter-3 (The Project Life Cycle) and Chapter-4 (Framework for Project Management). * Week-2 quiz * Week-2 assignment * Week-2 class Discussion (What is the difference between a project and product life cycles? Give at least one well known example of each.) | Jan 22  @ 11:55 pm |
| Week-3  Jan 23 | * Week-3 scope = Chapter-5 (Stakeholder Management) and Chapter-6 (Culture and project Management). * Week-3 quiz * Week-3 assignment   NOTE: Project Teams formed. | Jan 29  @ 11:55 pm |
| Week-4  Jan 30 | * Week-4 scope = Chapter-7 (Project Initiation) and Chapter-8 (Overview of Project Planning). * Week-4 quiz * Week-4 Assignment * Week-4 class discussion (Should financial analysis be performed during project selection process? If so, why? How accurate are these financial analysis?) | Feb 5  @ 11:55 pm |
| Week-5  Feb 6 | * Week-5 scope = Chapter-9 (Scope Planning) and Chapter-10 (Project Schedule Planning). * Week-5 quiz * Week-5 assignment | Feb 12  @ 11:55 pm |
| Week-6  Feb 13 | * Midterm Exam (must be in class) * Week-6 scope = Chapter-11 (Resource Planning). * Week-6 quiz * Week-6 assignment * Week-6 class discussion (Why is project planning so important and what are the Knowledge Areas PMs plan for?) | Feb 19  @ 11:55 pm |
| Week-7  Feb 20 | \*\*\* Monday, Feb 20 is Presidents Day = Holiday \*\*\*   * Week-7 scope = Chapter-12 (Budget Planning). * Week-7 quiz * Week-7 assignment | Feb 26  @ 11:55 pm |
| Week-8  Feb 27 | * Week-8 scope = Chapter-14 (Quality Planning). * Week-8 quiz * Week-8 assignment * Week-8 class discussion (Explain what is the Tipple Constraint and where does Quality fits into that triangle?) | Mar 5  @ 11:55 pm |
| Week-9  Mar 6 | * Week-9 scope = Chapter-15 (Communication Planning) and Chapter-16 (Risk Management Planning). * Week-9 quiz * Week-9 assignment | Mar 12  @ 11:55 pm |
| Week-10  Mar 13 | * Week-10 scope = Chapter-17 (Project Implementation Overview), Chapter-18 (Project Completion), and Chapter-19 (Celebrate!). * Week-10 quiz * Week-10 assignment * Project teams’ artifacts * Only one team member to submit | Mar 19  @ 11:55 pm |
| Week-11  Mar 20 | * Team Presentations - on Tues, Mar 21 @ 4:00 pm (must be in class!) |  |